

**Minutes of the Regular Monthly Meeting AND
Organizational Meeting of the
Town Board of the Town of Fabius held at the Town Hall on
Monday, January 15, 2018**

Topics Discussed: *Organizational Meeting; Drug testing; Website; Association of Towns; February meeting; Legislator Dave Knapp .*

Present:

Mrs. Vilardi – Supervisor (*Absent*)
Mr. J. Conway – Councilmember
Mr. P. Schlicht – Councilmember
Mrs. Foster - Councilmember
Mr. M. Decker – Zoning/Codes Officer

Mr. Virgil – Highway Supervisor
Mrs. P. Riker – Town Clerk
Mr. T. Chartrand – Bookkeeper
Mr. Paul Brown – Councilmember
Mr. R. DeMore – Attorney for Town

The meeting was called to order by Mrs. Foster at 7:00 P.M.

ORGANIZATIONAL MEETING

1. Rate of compensation and salary payment schedule for elected and appointed officials per budget.
2. Designate NBT as official bank for Town of Fabius.
3. Petty cash for Town Clerk/Tax Collector - \$100.00. Petty cash for Justice Court - \$200.00.
4. Highway Superintendent be authorized to purchase equipment and tools for Highway Department up to the sum of \$500.00.
5. Designate voting delegate Robert DeMore to the Association of Towns meeting in February.
6. Allocate .545¢ per mile for Town business.
7. Designate Robert DeMore as Attorney for the Town.
8. Designate The Post Standard as our legal newspaper.
9. Set aside monies, per budget, for Item #1 for Primary Work and General Repairs.
10. Approve all bonds as to form and sufficiency.
11. Authorize Supervisor to invest in prudent manner all idle funds.
12. Enter into agreement with Smith Ambulance Service and Tully Ambulance District per budget.
13. Designate James Conway Power of Attorney.
14. Adopt Town Procurement Policy.
15. Adopt Town Harassment Policy.
16. Adopt Town Code of Ethics Policy.
17. Adopt Town Employee Handbook.
18. Adopt six (6) hours as standard workday for elected and appointed officials for retirement.
19. Authorize Supervisor to enter into agreement with Onondaga County Youth and Recreation.
20. Designate meeting night as third Monday of each month at 7:00 PM.
21. Appointments:

Bookkeeper to the Supervisor and Budget Officer – Tom Chartrand
Animal Control Officer – Laura Holt
Historian – Peter Schlicht
Secretary to Zoning – VACANT
Secretary to Planning – Minnie Dancks
Town Engineer – Doug Miller
Code Enforcement/Zoning Officer – Mike Decker
Building Custodian – George Davenport

- Assessment Board of Review – Anne DeMore/ 2 Vacant positions
- Zoning Board – John Foster
- Planning Board – Jim Stephenson
- 22. Authorize Town Supervisor to enter into agreement with Country Acres Vet.
- 23. Authorize Supervisor to enter into a contract with electrical contractor.
- 24. Designate Margaret Riker as FOIL Officer.
- 25. Designate Melanie Vilardi as FOIL Appeals Officer.

Motion by Mr. Schlicht, seconded by Mr. Conway, to approve the above items. Motion PASSED – Ayes – 4, Nays – 0. Voting aye – Conway, Schlicht, Foster, Brown.

Organizational meeting was closed and Regular meeting opened at 7:05 P.M.

Motion by Mr. Schlicht, seconded by Mr. Conway, to approve the minutes of the last meeting. Motion PASSED – Ayes – 4, Nays – 0. Voting aye – Conway, Schlicht, Foster, Brown.

FINANCIAL REPORT: Mr. Chartrand reported Mortgage Tax was \$2,400 to the positive. He is working on getting state aid and reimbursement for CHiPS. Building permits have exceeded budget.

ZONING REPORT: No report.

HIGHWAY REPORT : Mr. Virgil requested authorization to sign for the annual drug testing. Motion by Mr. Conway, seconded by Mr. Schlicht, to authorize Mr. Virgil to sign for drug testing. Motion PASSED – Ayes – 4, Nays – 0. Voting aye – Conway, Schlicht, Foster, Brown.

HISTORIAN: No report.

HISTORICAL SOCIETY: Ms. Beglinger reported the donation of a sanctuary light from Patricia Steves Bowen. The light was originally found in St. Paul's Church on Ridge Road. The alumni directories are completed and available for purchase.

NEW BUSINESS:

Website: We will now be using Kathy Beardsley to maintain the website. She will be paid \$800 per year. Motion by Mr. Schlicht, seconded by Mr. Brown, to approve using Ms. Beardsley for the website. Motion PASSED – Ayes – 4, Nays – 0. Voting aye – Conway, Schlicht, Foster, Brown.

Association of Towns: The meeting will be held February 18-21 in New York City.

February Meeting: Due to several conflicts, it was suggested that the Town Board move its February meeting from Monday, February 19th to **Thursday, February 15th**. Motion by Mr. Brown, seconded by Mr. Schlicht, to approve moving the February meeting. Motion PASSED – Ayes – 4, Nays – 0. Voting aye – Conway, Schlicht, Foster, Brown.

Legislature: Legislature Floor Leader Mr. Dave Knapp is working with the Apulia Fire Department to help them obtain a digital sign for their property.

OLD BUSINESS:

None.

Motion by Mrs. Foster, seconded by Mr. Schlicht, to pay the bills on Abstract #12 in the following amounts:

| | |
|--------------|--|
| Highway Fund | Vouchers 111 through 119 \$ 20,650.63 |
| General Fund | Vouchers 308 through 328 \$ 7,309.20 |

Motion PASSED – Ayes – 4, Nays – 0. Voting aye – Conway, Schlicht, Foster, Brown.

The next regular Town Board meeting will be held on ***Thursday, February 15, 2018*** at the Fabius Area Community Center, Fabius, New York at 7:00 PM.

Motion to adjourn at 7:13 PM made by Mr. Schlicht, seconded by Mr. Conway. Motion PASSED – Ayes – 4, Nays – 0. Voting aye – Conway, Schlicht, Foster, Brown.

Respectfully submitted,

Margaret M. Riker
Town Clerk