

**Minutes of the Regular Monthly Meeting AND  
Organizational Meeting of the  
Town Board of the Town of Fabius held at the Town Hall on  
Monday, January 20, 2020**

**Present:**

Mrs. Melanie Vilardi – Supervisor

Mr. James Conway – Councilmember

Mr. Peter Schlicht – Councilmember

Mrs. Deborah Foster - Councilmember

Mr. Michael Decker – Zoning/Codes Officer

Mr. Warren Virgil – Highway Supervisor

Mrs. Peggy Riker – Town Clerk

Mr. Thomas Chartrand – Bookkeeper

Mr. Paul Brown – Councilmember

Mr. Robert DeMore – Attorney for Town

The meeting was called to order by Mrs. Vilardi at 7:00 P.M.

**ORGANIZATIONAL MEETING**

1. Rate of compensation and salary payment schedule for elected and appointed officials per budget.
2. Designate NBT as official bank for Town of Fabius and participation in NYCLASS.
3. Petty cash for Town Clerk/Tax Collector - \$100.00. Petty cash for Justice Court - \$200.00.
4. Highway Superintendent be authorized to purchase equipment and tools for Highway Department up to the sum of \$500.00.
5. Designate voting delegate Robert DeMore to the Association of Towns meeting in February.
6. Allocate .575¢ per mile for Town business.
7. Designate Robert DeMore as Attorney for the Town.
8. Designate The Post Standard as our legal newspaper.
9. Set aside monies, per budget, for Item #1 for Primary Work and General Repairs.
10. Approve all bonds as to form and sufficiency.
11. Authorize Supervisor to invest in prudent manner all idle funds.
12. Enter into agreement with Smith Ambulance Service and Tully Ambulance District per budget.
13. Designate James Conway Power of Attorney.
14. Adopt Town Procurement Policy.
15. Adopt Town Harassment Policy.
16. Adopt Town Code of Ethics Policy.
17. Adopt Town Employee Handbook.
18. Adopt Town Investment Policy.
19. Adopt six (6) hours as standard workday for elected and appointed officials for retirement.
20. Authorize Supervisor to enter into agreement with Onondaga County Youth and Recreation.
21. Designate meeting night as third Monday of each month at 7:00 PM.
22. Appointments:

Bookkeeper to the Supervisor and Budget Officer – Tom Chartrand

Animal Control Officer – Laura Holt

Historian – Peter Schlicht

Secretary to Zoning – VACANT

Secretary to Planning – Minnie Dancks

Town Engineer – CNS

Code Enforcement/Zoning Officer – Michael Decker

Building Custodian – Shealynn Card

Assessment Board of Review – Dean Wadsworth and 2 VACANT  
Zoning Board – Craig Riker  
Planning Board – Dale Van Erden

23. Authorize Town Supervisor to enter into agreement with Country Acres Vet and SPCA for animal cruelty.
24. Authorize Supervisor to enter into a contract with electrical contractor.
25. Designate Margaret Riker as FOIL Officer.
26. Designate Melanie Vilardi as FOIL Appeals Officer.

Motion by Mrs. Foster, seconded by Mr. Schlicht, to approve the above items. Motion PASSED – Ayes – 4, Nays – 0. Voting aye – Vilardi, Conway, Schlicht, Foster.

Organizational meeting was closed and regular meeting opened at 7:07 P.M.

Motion by Mr. Schlicht, seconded by Mrs. Foster, to approve the minutes of the last meeting. Motion PASSED – Ayes – 4, Nays – 0. Voting aye – Vilardi, Conway, Schlicht, Foster. Mr. Brown arrived at 7:08 PM.

**FINANCIAL REPORT:** Mr. Chartrand reported that the final \$10,500 of CHiPS money was received.

**ZONING REPORT:** No report.

**HIGHWAY REPORT :** Mr. Virgil received a fuel reimbursement check for \$312.71 from the school district. The truck was sold for \$35,000 to the Town of Andes. Motion by Mr. Schlicht, seconded by Mrs. Foster, to authorize the Highway Superintendent to spend \$173,000 on general repairs and primary work on 29.98 miles of Town roads and also authorize the Highway Superintendent to use \$72,518 of the CHiPS money on road repairs and improvements. Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Conway, Schlicht, Foster, Brown.

**HISTORIAN:** No report.

**HISTORICAL SOCIETY:** Ms. Beglinger reported Stephanie Howard from Utah requested information on the Downing family in order to complete her application for the Daughters of the American Revolution. Bill and Joanne Casey also provided her information.

#### **NEW BUSINESS:**

**F.A.C.C.:** Mrs. Vilardi suggested an eight hour limit for renters and no later than midnight. She also suggested adding a \$50 cleaning fee. We should put a sign on the display case to never move the case. Rental fees will remain the same for now. There will be no more access to renters the night before an event. Motion by Mrs. Foster, seconded by Mr. Schlicht, to approve these changes. Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Conway, Schlicht, Foster, Brown.

***Justice Court Audit:*** The court records were presented for the annual audit by the Board.

**RESOLUTION #2020-1**  
(Justice Court Annual Records Audit)

Upon a motion by Mrs. Foster, seconded by Mr. Schlicht, the following resolution was  
ADOPTED Ayes – 5 Vilardi, Conway, Schlicht, Foster, Brown  
Nays - 0

RESOLVED, that the Town Board of the Town of Fabius hereby acknowledges that the Town Board has reviewed the Justice Court records from the date of the last annual audit to the current date.

## OLD BUSINESS:

**Cemeteries:** Mr. DeMore advised that the Town can donate money and/or in kind services.

Motion by Mrs. Foster, seconded by Mr. Schlicht, to pay the bills on Abstract #12 in the following amounts:

Highway Fund	Vouchers 173 through 189 \$ 94,264.36
General Fund	Vouchers 282 through 303 \$ 23,675.39

Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Conway, Schlicht, Foster, Brown.

The next regular Town Board meeting will be held on ***Monday, February 17, 2020*** at the Fabius Area Community Center, Fabius, New York at 7:00 PM.

Motion to adjourn at 7:17 PM made by Mr. Schlicht, seconded by Mrs. Foster. Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Conway, Schlicht, Foster, Brown.

Respectfully submitted,

Margaret M. Riker  
Town Clerk