

**Minutes of the Regular Monthly Meeting AND  
Organizational Meeting of the  
Town Board of the Town of Fabius held at the Town Hall on  
Wednesday, January 20, 2021**

**Present:**

Mrs. Melanie Vilardi – Supervisor  
Mr. Warren Virgil – Highway Supervisor  
Mr. James Conway – Councilmember  
Mrs. Peggy Riker – Town Clerk  
Mr. Peter Schlicht – Councilmember  
Mr. Thomas Chartrand – Bookkeeper  
Mrs. Deborah Foster - Councilmember  
Mr. Paul Brown – Councilmember  
Mr. Michael Decker – Zoning/Codes Officer (*ABSENT*)  
Mr. Robert DeMore – Attorney for Town  
Ms. Sandy Beglinger – Historical Society

The meeting was called to order by Mrs. Vilardi at 7:10 P.M.

**ORGANIZATIONAL MEETING**

1. Rate of compensation and salary payment schedule for elected and appointed officials per budget.
2. Designate NBT as official bank for Town of Fabius and participation in NYCLASS.
3. Petty cash for Town Clerk/Tax Collector - \$100.00. Petty cash for Justice Court - \$200.00.
4. Highway Superintendent be authorized to purchase equipment and tools for Highway Department up to the sum of \$500.00.
5. Designate voting delegate Robert DeMore to the Association of Towns meeting in February.
6. Allocate .56¢ per mile for Town business.
7. Designate Robert DeMore as Attorney for the Town.
8. Designate The Post Standard as our legal newspaper.
9. Set aside monies, per budget, for Item #1 for Primary Work and General Repairs.
10. Approve all bonds as to form and sufficiency.
11. Authorize Supervisor to invest in prudent manner all idle funds.
12. Enter into agreement with Smith Ambulance Service and Tully Ambulance District per budget.
13. Designate James Conway Power of Attorney.
14. Adopt Town Procurement Policy.
15. Adopt Town Harassment Policy.
16. Adopt Town Code of Ethics Policy.
17. Adopt Town Employee Handbook.
18. Adopt Town Investment Policy.
19. Adopt six (6) hours as standard workday for elected and appointed officials for retirement.
20. Authorize Supervisor to enter into agreement with Onondaga County Youth and Recreation.
21. Designate meeting night as third Monday of each month at 7:00 PM.
22. Appointments:
  - Bookkeeper to the Supervisor and Budget Officer – Tom Chartrand
  - Animal Control Officer – Laura Holt
  - Historian – Peter Schlicht
  - Secretary to Zoning – VACANT
  - Secretary to Planning – Minnie Dancks
  - Town Engineer – CNS
  - Code Enforcement/Zoning Officer – Michael Decker

Assessment Board of Review – 2 VACANT

Zoning Board – n/a

Planning Board – Scott Potter

23. Authorize Town Supervisor to enter into agreement with Country Acres Vet and SPCA for animal cruelty.

24. Authorize Supervisor to enter into a contract with inspection contractor.

25. Designate Margaret Riker as FOIL Officer.

26. Designate Melanie Vilardi as FOIL Appeals Officer.

Motion by Mr. Brown, seconded by Mrs. Foster, to approve the above items. Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Conway, Schlicht, Foster, Brown.

Motion by Mr. Schlicht, seconded by Mr. Conway, to approve the minutes of the last meeting. Motion PASSED – Ayes – 4, Nays – 0. Voting aye – Vilardi, Conway, Schlicht, Foster. Mr. Brown arrived at 7:08 PM.

**FINANCIAL REPORT:** General Fund is at 84% for spending and 106% for revenue. Highway Fund is at 42% for spending and 102% for revenue. The Mortgage Tax is \$22,000 above budget. “AIM” (state revenue sharing) came in the full amount.

**ZONING REPORT:** All Zoning applications have been redrafted by Mr. Decker and Mr. DeMore.

**HIGHWAY REPORT :** Mr. Virgil received a fuel reimbursement check for \$294.73 from the school district and two from the Fire District: \$36.18 and \$19.69. Mr. Virgil is requesting seasonal parking signs for Cowles Settlement Road from Vincent Corners Road to the Fabius Town line, Herlihy Road and Shackham Road to make it easier for snow removal and winter road maintenance. Motion by Mrs. Foster, seconded by Mr. Conway, to set a Public Hearing for this matter on February 15, 2021 at 7:00 PM. Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Conway, Schlicht, Foster, Brown.

**HISTORIAN:** No report.

**HISTORICAL SOCIETY:** Ms. Beglinger reported it looks like the Methodist Church has finally been sold to two gentlemen, as there is a “sold” sign out front. She is now acting as Treasurer until someone can take over, as Vaughn Skinner has retired from that position. The Fabius-Pompey Boy Scouts made a generous donation of \$250.

### **NEW BUSINESS:**

**Highway Garage Addition:** Mrs. Vilardi read through the SEQR questions and the Board responded accordingly. Motion by Mrs. Foster, seconded by Mr. Schlicht, to have the Town of Fabius act as lead agency with regard to SEQR. Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Conway, Schlicht, Foster, Brown.

**OLD BUSINESS:**

***Fabius Evergreen Cemetery:*** Ms. Beglinger reported their current bank balance is \$8,434.67.

Motion by Mr. Conway, seconded by Mr. Brown, to pay the bills on Abstract #12 in the following amounts:

Highway Fund		Vouchers 153 through 163
	\$ 21,494.21	
General Fund		Vouchers 280 through 310
	\$ 9,425.70	

Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Conway, Schlicht, Foster, Brown.

The next regular Town Board meeting will be held on ***Monday, February 15, 2021***, following a Public Hearing on seasonal parking regulation at the Fabius Area Community Center, Fabius, New York at 7:00 PM.

Motion to adjourn at 7:34 PM made by Mr. Brown, seconded by Mr. Conway. Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Conway, Schlicht, Foster, Brown.

Respectfully submitted,

Margaret M. Riker  
Town Clerk