

**Minutes of the Regular Monthly Meeting AND  
Organizational Meeting of the  
Town Board of the Town of Fabius held at the Town Hall on  
Monday, January 21, 2019**

**Present:**

Mrs. Melanie Vilardi – Supervisor

Mr. James Conway – Councilmember

Mr. Peter Schlicht – Councilmember

Mrs. Deborah Foster - Councilmember

Mr. Michael Decker – Zoning/Codes Officer

Mr. Warren Virgil – Highway Supervisor

Mrs. Peggy Riker – Town Clerk

Mr. Thomas Chartrand – Bookkeeper

Mr. Paul Brown – Councilmember

Mr. Robert DeMore – Attorney for Town

The meeting was called to order by Mrs. Vilardi at 7:00 P.M.

**ORGANIZATIONAL MEETING**

1. Rate of compensation and salary payment schedule for elected and appointed officials per budget.
2. Designate NBT as official bank for Town of Fabius and participation in NYCLASS.
3. Petty cash for Town Clerk/Tax Collector - \$100.00. Petty cash for Justice Court - \$200.00.
4. Highway Superintendent be authorized to purchase equipment and tools for Highway Department up to the sum of \$500.00.
5. Designate voting delegate Robert DeMore to the Association of Towns meeting in February.
6. Allocate .58¢ per mile for Town business.
7. Designate Robert DeMore as Attorney for the Town.
8. Designate The Post Standard as our legal newspaper.
9. Set aside monies, per budget, for Item #1 for Primary Work and General Repairs.
10. Approve all bonds as to form and sufficiency.
11. Authorize Supervisor to invest in prudent manner all idle funds.
12. Enter into agreement with Smith Ambulance Service and Tully Ambulance District per budget.
13. Designate James Conway Power of Attorney.
14. Adopt Town Procurement Policy.
15. Adopt Town Harassment Policy.
16. Adopt Town Code of Ethics Policy.
17. Adopt Town Employee Handbook.
18. Adopt Town Investment Policy.
19. Adopt six (6) hours as standard workday for elected and appointed officials for retirement.
20. Authorize Supervisor to enter into agreement with Onondaga County Youth and Recreation.
21. Designate meeting night as third Monday of each month at 7:00 PM.
22. Appointments:

Bookkeeper to the Supervisor and Budget Officer – Tom Chartrand

Animal Control Officer – Laura Holt

Historian – Peter Schlicht

Secretary to Zoning – VACANT

Secretary to Planning – Minnie Dancks

Town Engineer – VACANT

Code Enforcement/Zoning Officer – Michael Decker

Building Custodian – George Davenport

Assessment Board of Review – 2 VACANT positions  
Zoning Board – Tom Herlihy  
Planning Board – Denis Ten Eyck

23. Authorize Town Supervisor to enter into agreement with Country Acres Vet and SPCA for animal cruelty.
24. Authorize Supervisor to enter into a contract with electrical contractor.
25. Designate Margaret Riker as FOIL Officer.
26. Designate Melanie Vilardi as FOIL Appeals Officer.

Motion by Mr. Schlicht, seconded by Mrs. Foster, to approve the above items. Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Conway, Schlicht, Foster, Brown.

Organizational meeting was closed and regular meeting opened at 7:07 P.M.

Motion by Mrs. Foster, seconded by Mr. Schlicht, to approve the minutes of the last meeting. Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Conway, Schlicht, Foster, Brown.

**FINANCIAL REPORT:** Mr. Chartrand reported that during just one month participating in NYCLASS, the General fund is up several hundred dollars and the Highway fund is up about \$1,300. We will discuss the swim program at the next board meeting.

**ZONING REPORT:** Mr. Decker attended the Onondaga County Hazard Mitigation meeting last week.

**HIGHWAY REPORT :** Mr. Virgil received a fuel reimbursement check for \$85.43 from the fire department and one for \$330.74 from the school district. On January 4<sup>th</sup> PESH visited the Highway Garage and noted a couple of minor violations (tanks need painting). Motion by Mr. Schlicht, seconded by Mrs. Foster, in order to comply with PESH requirements, approve hiring a temporary employee, Josh Virgil, to print SDS sheets for the Highway Garage at \$15/hour up to \$150.00. Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Conway, Schlicht, Foster, Brown.

**HISTORIAN:** Attended Historical Society meeting.

**HISTORICAL SOCIETY:** No report.

#### **NEW BUSINESS:**

**F.A.C.C.:** The school is going through asbestos abatement and requested the use, if needed, of the Community Center kitchen for school lunches. Request was granted.

**February Meeting:** Discussion to move the February meeting from Monday, February 19<sup>th</sup> to Monday February 25<sup>th</sup>. Motion by Mr. Schlicht, seconded by Mrs. Foster, to approve moving the February meeting. Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Conway, Schlicht, Foster, Brown.

**OLD BUSINESS:**

None.

Motion by Mr. Conway, seconded by Mrs. Foster, to pay the bills on Abstract #12 in the following amounts:

Highway Fund	Vouchers 149 through 164 \$ 17,062.03
General Fund	Vouchers 291 through 316 \$ 8,854.23

Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Conway, Schlicht, Foster, Brown.

The next regular Town Board meeting will be held on ***Monday, February 25, 2019*** at the Fabius Area Community Center, Fabius, New York at 7:00 PM.

Motion to adjourn at 7:18 PM made by Mrs. Foster, seconded by Mr. Schlicht Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Conway, Schlicht, Foster, Brown.

Respectfully submitted,

Margaret M. Riker  
Town Clerk