

# **Minutes of the Regular Monthly Meeting and Organizational Meeting of the Town Board of the Town of Fabius**

Monday, January 13, 2025

Present:

Mrs. Michael Vilardi – Supervisor  
Mr. Craig Powers – Councilmember  
Mr. Peter Schlicht – Councilmember  
Mrs. Deborah Foster – Councilmember  
Mr. Paul Brown – Councilmember

Mr. Dennis Bobbette – Highway Supervisor  
Mrs. Peggy Riker – Town Clerk  
Mr. Thomas Chartrand – Bookkeeper  
Mr. Tim Bearup – Zoning/Codes Officer (*Absent*)  
Mr. Robert DeMore – Attorney for Town

## ORGANIZATIONAL MEETING

The Organizational meeting opened at 5:00 PM with a motion by Mr. Schlicht, seconded by Mr. Powers, with Mr. Vilardi leading in the Pledge of Allegiance.

1. Rate of compensation and salary payment schedule for elected and appointed officials per budget.
2. Designate NBT as official bank for Town of Fabius and participation in NYCLASS.
3. Petty cash for Town Clerk/Tax Collector - \$100.00. Petty cash for Justice Court - \$200.00.
4. Highway Superintendent authorized to purchase equipment and tools for Highway Department up to the sum of \$500.00.
5. Designate voting delegate Robert DeMore to the Association of Towns meeting in February.
6. Allocate .70¢ per mile for Town business.
7. Designate Robert DeMore as Attorney for the Town.
8. Designate The Post Standard as our legal newspaper.
9. Set aside monies, per budget, for Item #1 for Primary Work and General Repairs.
10. Approve all bonds as to form and sufficiency.
11. Authorize Supervisor to invest in prudent manner all idle funds.
12. Designate Deborah Foster Power of Attorney.
13. Adopt Town Procurement Policy.
14. Adopt Town Harassment Policy.
15. Adopt Town Code of Ethics Policy.
16. Adopt Town Employee Handbook.
17. Adopt Town Investment Policy.
18. Adopt six (6) hours as standard workday for elected and appointed officials for retirement.
19. Authorize Supervisor to enter into agreement with Onondaga County Youth and Recreation.
20. Designate meeting night as third Monday of each month at 5:30 PM.
21. Appointments:
  - Enter into a contract with Thomas Chartrand Accounting.
  - Animal Control Officer – Laura Holt
  - Historian – Peter Schlicht
  - Secretary to Zoning – Peggy Riker
  - Town Engineer – Vacant
  - Code Enforcement/Zoning Officer – Tim Bearup
  - Building Custodian – Shealynn Card
  - Assessment Board of Review – No appointments
  - Zoning Board – Tom Herlihy
22. Authorize Town Supervisor to enter into agreement with Country Acres and SPCA for animal cruelty.
23. Authorize Supervisor to enter into a contract with electrical inspection contractor.
24. Designate Margaret Riker as FOIL Officer.
25. Designate Michael Vilardi as FOIL Appeals Officer.

Motion by Mrs. Foster, seconded by Mr. Powers, to approve the above items. Another motion by Mr. Schlicht, seconded by Mr. Brown, to close the Organizational Meeting at 5:08 pm. Both motions PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Schlicht, Foster, Brown, Powers.

The Regular meeting was called to order by Mr. Vilardi at 5:08 PM.

Motion by Mr. Schlicht, seconded by Mrs. Foster, to approve the minutes of the last meeting. Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Schlicht, Foster, Brown, Powers.

**FINANCIAL REPORT:** NYCLASS and NBT are steady. Loyalty Award of \$500 from Comp Alliance was received. General spending is at 70% and revenue at 111%. Highway spending is at 65% and revenue at 120%. Motion by Mr. Brown, seconded by Mr. Powers, to accept the financial report. Motion by Mr. Schlicht, seconded by Mrs. Foster, to accept the bank reconciliation. Both motions PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Schlicht, Foster, Brown, Powers.

**HIGHWAY REPORT:** Mr. Bobbette received a fuel reimbursement check from the school district for \$571.12. The new generator arrived. Using part-timers to keep up with the snow plowing. CNS came to look at the property regarding the Highway addition.

**ZONING REPORT:** Mr. Vilardi reported there are several building permits, area variances and a lot line adjustment in process.

**HISTORIAN:** No report.

**HISTORICAL SOCIETY:** No report.

### **NEW BUSINESS:**

***Community Center:*** Mr. Vilardi received two quotes to remove/replace the broken exterior door at the back of the building and remove all cameras. CSC Construction quoted \$7,150 and Dennee Enterprise quoted \$1,524. It was decided to go with Dennee Enterprise. Motion by Mr. Powers, seconded by Mrs. Foster, to approve the work quoted by Dennee Enterprise. Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Schlicht, Foster, Brown, Powers.

### **OLD BUSINESS:**

***Fabius Evergreen Cemetery:*** Ms. Beglinger reported their current bank balance is \$18,506.26.

Motion by Mrs. Foster, seconded by Mr. Powers, to pay the bills on Abstract #12 in the following amounts:

Highway Fund		Vouchers 102 through 109
	\$ 17,894.98	
General Fund		Vouchers 239 through 260
	\$ 18,095.28	

Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Foster, Brown, Schlicht, Powers.

The next regular Town Board meeting will be held on **Monday, February 10, 2025**, at the Fabius Area Community Center, Fabius, New York at **5:30 PM**.

Motion by Mrs. Foster, seconded by Mr. Schlicht, to enter into Executive Session at 5:13 PM to discuss the employment history of an employee. Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Foster, Brown, Schlicht, Powers.

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Motion by Mr. Brown, seconded by Mr. Powers, to end Executive Session at 5:35 PM. Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Foster, Brown, Schlicht, Powers.

Motion to adjourn at 5:35 PM made by Mrs. Foster, seconded by Mr. Brown. Motion PASSED – Ayes – 5, Nays – 0. Voting aye – Vilardi, Foster, Brown, Schlicht, Powers.

Respectfully submitted,

Margaret M. Riker  
Town Clerk